



HEALTH AND WELLNESS GRANT

Guidelines

CAN I APPLY?

The Forde Foundation is currently offering Health and Wellness Grants to people who:

- were under the guardianship or were a ward of the State of Queensland as a child or
- were placed in out-of-home care and
- have registered with the Forde Foundation

If this describes you, you can apply.

The income generated from the Forde Foundation's Trust Fund is limited though so the Board of Advice is currently prioritising Health and Wellness Grants to people who:

- had turned 18 years of age on or before 31 December 1999

WHAT CAN I APPLY FOR?

Grants are available for any item or service not fully covered by Medicare, your private health insurance or a state or federally funded program or service.

This means you can apply for a contribution to the cost of any item or service which you believe will assist you to:

- improve your ability to live more independently at home or with family
- access appropriate aged care
- maintain or enhance your connection to your community
- maintain or enhance an active lifestyle
- support your immediate needs to improve your immediate quality of life
- maintain or enhance your general feeling of health and wellness.

Some items or services which may not be fully covered by Medicare, your private health insurance or a state or federally funded programs are:

- | | |
|------------------------------|------------------------------------|
| – Occupational therapy | – Eye therapy |
| – Speech therapy | – Chiropractic services |
| – Physiotherapy | – Podiatry |
| – Glasses and contact lenses | – Home nursing |
| – Hearing aids | – Mobility aids |
| – Small home modifications | – Specialist clothing or furniture |

However, the above listing is not exclusive and there may be other services or items for which you may apply.

If you have not seen a health professional for some time and require extensive and expensive assistance, you may need to consider a health plan over time with the Forde Foundation contributing to some, but not all, of the cost.

HOW DO I MAKE AN APPLICATION?

You can make your application online at:

www.fordefoundation.org.au/how-we-can-help/health-and-wellness-grant OR

you can contact the Forde Foundation on (07) 3027 2413 or 1800 674 256 for an application form to be mailed to you.

WHEN DO I NEED TO APPLY BY?

The Board of Advice meet four times a year to consider Health & Wellness grant applications - at the end of March, June, September and at the beginning of December. Please submit your complete application by **no later than**:

Financial Year Quarter	Cut-off date
Quarter 3 – 2016/17	Friday, 10 March 2017
Quarter 4 – 2016/17	Friday, 9 June, 2017
Quarter 1 – 2017/18	Friday, 8 September 2017
Quarter 2 – 2017/18	Friday, 10 November 2017

HOW WILL MY APPLICATION BE ASSESSED?

Applications are considered by the Board of Advice on a case-by-case basis and assessed according to:

- the available funds
- these guidelines
- the supporting evidence and documentation you provide
- any previous grants you have received
- how past grants have assisted you

The income generated from the Forde Foundation's Trust Fund is limited so not everyone's grant application will be approved or it may be rolled-over to the next grant round.

Therefore, grant applications will remain valid for 6 months.

If your grant application is recommended-for-approval by the Board of Advice, your grant details will be forwarded to the Public Trustee for approval and to allocate money to pay your grant. Please note that the Board may decide to make a contribution towards your requested item or service rather than the total amount you applied for.

HOW CAN I IMPROVE MY CHANCES OF GETTING A GRANT?

Your grant application must align with at least one charitable purpose as defined in the *Charities Act 2013*. Relevant charitable purposes are:

- Advancing health - preventing and relieving sickness, disease or human suffering
- Advancing education
- Advancing social or public welfare
 - relieving the poverty, distress or disadvantage of individuals or families
 - caring for and supporting the aged; or individuals with disabilities.

- Other benefit that may be regarded as comparative to, or within the spirit of, any of the purposes mentioned above – relieving the necessitous circumstances of one or more individuals who are in Australia.

The definition of *advancing* includes protecting, maintaining, supporting, researching and improving.

You can also improve your chance of getting a grant by providing all the necessary documents to support your application.

This MUST include at least:

- a fully itemised quote and/or
- a fully itemised invoice and/or
- a receipt (if you are requesting a reimbursement)

If some of the cost has been covered by Medicare, your private health insurance or a state or federally funded program you will also need to provide documents to show the shortfall between the cost of the item or service and their contribution.

Your chances may also be improved if you include:

- documents to show that the item or service is likely to assist you (this could be a letter of support from your doctor or a letter of support from your support worker from a Community organisation)
- brochures or details about the item or service you are applying for
- documents to show how similar items and services have assisted you in the past
- documents to show that the item or service is not fully covered by Medicare, your private health insurance or a state or federally funded program, if possible.

HOW WILL I FIND OUT IF MY APPLICATION HAS BEEN APPROVED?

Following approval of your grant application by the Public Trustee, you will be advised by letter of the outcome of your application approximately 4 weeks after the Board of Advice quarterly meetings. The Forde Foundation will not advise you of the outcome of your application over the phone.

If you are successful, you also will receive an Acquittal Form which seeks your acceptance of the grant and confirmation of who is providing the item or service. This form must be returned to the Forde Foundation before the Public Trustee can arrange payment.

Cheques will be made out to the supplier of an item or service and will be posted to your address so you can provide it to the supplier.

FORDE FOUNDATION CONTACT DETAILS

GPO Box 806
Brisbane QLD 4001

Email: fordefoundation@communities.qld.gov.au
Web site: www.fordefoundation.org.au

Telephone: (07) 3027 2413
Free call: 1800 674 256

PRIVACY NOTICE

The Forde Foundation will collect your personal information for the purpose of assessing your grant application and payment of grant invoices from the Forde Foundation Trust Fund. Your personal information will be managed in accordance with the *Information Privacy Act 2009*.