



## INTERSTATE or PRIVATE DENTAL GRANT

### Guidelines

#### CAN I APPLY?

The Forde Foundation is currently offering Private Dental Grants to people who:

- were under the guardianship or were a ward of the State of Queensland as a child or
- were placed in out-of-home care and
- have registered with the Forde Foundation

If this describes you, you can apply.

The income generated from the Forde Foundation's Trust Fund is limited though so the Board of Advice is currently prioritising Interstate or Private Dental Grants to people who:

- had turned 18 years of age on or before 31 December 1999

#### WHAT CAN I APPLY FOR?

If you reside in another country or state or you wish to use a private dentist, the Forde Foundation will contribute up to \$700 per financial year towards your dental treatment. Expenses beyond the \$700 dental grant will need to be paid by you.

Treatment includes x-rays, scaling, cleaning, fillings, extractions, dentures and other treatments considered necessary by the dentist.

If you have not seen a dentist for some time and require extensive and expensive assistance, you may need to consider a dental plan over time with the Forde Foundation contributing to some, but not all, of the cost.

Treatment does not include highly specialist work or purely cosmetic procedures such as bleaching.

#### HOW DO I MAKE AN APPLICATION?

You can make your application online at:

[www.fordefoundation.org.au/how-we-can-help/private-dental](http://www.fordefoundation.org.au/how-we-can-help/private-dental) OR

you can contact the Forde Foundation on (07) 3027 2413 or 1800 674 256 for an application form to be mailed to you.

#### WHEN DO I NEED TO APPLY BY?

The Board of Advice meet four times a year to consider Private Dental grant applications - at the end of March, June, September and at the beginning of December. Please submit your complete application by **no later than**:

| Financial Year Quarter | Cut-off date             |
|------------------------|--------------------------|
| Quarter 3 – 2016/17    | Friday, 10 March 2017    |
| Quarter 4 – 2016/17    | Friday, 9 June, 2017     |
| Quarter 1 – 2017/18    | Friday, 8 September 2017 |
| Quarter 2 – 2017/18    | Friday, 10 November 2017 |

However, if you have an urgent or serious dental problem, you should immediately visit your local Queensland Health dental service or private dentist.

## HOW WILL MY APPLICATION BE ASSESSED?

Applications are considered by the Forde Foundation on a case-by-case basis and assessed according to:

- the available funds
- these guidelines
- the supporting evidence and documentation you provide
- any previous grants you have received
- how past grants have assisted you.

The income generated from the Forde Foundation's Trust Fund is limited so not everyone's grant application will be approved.

If your grant application is recommended-for-approval by the Board of Advice, your grant details will be forwarded to the Public Trustee for approval and to allocate money to pay your grant.

Approved grants are paid by a cheque made out to your dentist and will be posted to your address so you can provide it to your dental clinic.

You may receive a cheque reimbursement if you can show receipts for costs you have already paid.

## HOW CAN I IMPROVE MY CHANCES OF GETTING A GRANT?

Your grant application must align with at least one charitable purpose as defined in the *Charities Act 2013*. Relevant charitable purposes are:

- Advancing health - preventing and relieving sickness, disease or human suffering
- Advancing social or public welfare
  - relieving the poverty, distress or disadvantage of individuals or families
  - caring for and supporting the aged; or individuals with disabilities.
- Other benefit that may be regarded as comparative to, or within the spirit of, any of the purposes mentioned above – relieving the necessitous circumstances of one or more individuals who are in Australia.

The definition of *advancing* includes protecting, maintaining, supporting, researching and improving.

You can also improve your chance of getting a grant by providing all the necessary documents to support your application.

This MUST include at least:

- a fully itemised quote and/or
- a fully itemised invoice and/or
- a receipt (if you are requesting a reimbursement).

## **HOW WILL I FIND OUT IF MY APPLICATION HAS BEEN APPROVED?**

Following approval of your grant application by the Public Trustee, you will be advised by letter of the outcome of your application approximately 4 weeks after the Board of Advice quarterly meetings. The Forde Foundation will not advise you of the outcome of your application over the phone.

If you are successful, you also will receive an Acquittal Form which seeks your acceptance of the grant and confirmation of who is providing the service. This form must be returned to the Forde Foundation before the Public Trustee can arrange payment.

## **FORDE FOUNDATION CONTACT DETAILS**

GPO Box 806  
Brisbane QLD 4001

**Telephone:** (07) 3027 2413

**Free call:** 1800 674 256

**Email:** [fordefoundation@communities.qld.gov.au](mailto:fordefoundation@communities.qld.gov.au)

**Web site:** [www.fordefoundation.org.au](http://www.fordefoundation.org.au)

## **PRIVACY NOTICE**

The Forde Foundation will collect your personal information for the purpose of assessing your grant application and payment of grant invoices from the Forde Foundation Trust Fund. Your personal information will be managed in accordance with the *Information Privacy Act 2009*.